

**Minutes of 25th Annual General Meeting**  
**held on 8 December 2021**

**Date** : 8 December 2021 (Wednesday)

**Time** : 18:30 hours

**Venue** : Rooms 801-2, On Lok Yuen Building, 25 Des Voeux Road Central, Hong Kong

**Present : Members**

|                            |                           |
|----------------------------|---------------------------|
| Cr ZA Wai-gin, Tony        | Cr KWOK Ho-chuen, Kenneth |
| Cr SHUM Hau-tak, Daniel    | Cr LO Kar-yin, Betty      |
| Cr FUNG Kwok-keung, Conrad | Cr WONG Ming-fai, Tomy    |
| Cr MANG Ka-wing, Terence   | Cr YEUNG Sin-kai, Eddie   |
| Cr Dr LEE Fook-pui, Billy  | Cr LEUNG Yuen-sing, Derek |
| Cr LI Tak-hong, Dick       | Cr CHAN Pui-fung          |
| Cr LEUNG Kim-fung, Simon   | Cr KWAN Chuen-kin, Peter  |
| Cr LI Kwok-woon, Ricky     | Cr LAM Yiu-kwok, Nicky    |
| Cr LO Wai-yeung, Perry     | Cr MAK Ping-chuen         |
| Cr CHAN Chi-man            | Cr MAN Tak-ching, Alvin   |
| Cr CHAN Wai-lam, Math      | Cr YIU Chi-wai, Albert    |
| Cr CHUNG Yuk-ming, Chris   | Cr CHUNG Koon-man, Paul   |
| Cr KO Chun-wa, Johnason    | Cr TANG Chi-wang          |

**Secretariat Staff**

Mr LEUNG, Ernest

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The President, Cr ZA Wai-gin, Tony took the Chair and declared the opening of the 25<sup>th</sup> Annual General Meeting.

The Notice convening the Meeting was presented at the meeting. The agenda was: -

**1. Adoption of the Minutes of 24<sup>th</sup> Annual General Meeting held on 9 December 2020**

The Minutes of 24<sup>th</sup> Annual General Meeting were read and adopted without amendment as a true record of the meeting.

|               |   |                          |
|---------------|---|--------------------------|
| Proposer      | : | Cr MANG Ka-wing, Terence |
| Seconder      | : | Cr LEE Fook-pui, Billy   |
| No. in favour | : | 36                       |
| No. against   | : | 0                        |

## 2. To Receive the President's Annual Report

The President, Cr ZA Wai-gin, Tony, summarized the activities of the Institute during the Council Session 2020/21. Copies of the President's Report were distributed to members at the meeting. There were no matters arising from the report, it was read and approved.

Proposer : Cr SHUM Hau-tak, Daniel  
Seconder : Cr MANG Ka-wing, Terence  
No. in favour : 36  
No. against : 0

The President also thanked the outgoing Council for their contribution during the year.

## 3. To Approve the Financial Report from the Honorary Treasurer

3.1 Copies of the Financial Report ended 31 March 2021, audited by Messrs Li, Tang, Chen & Co, were distributed to members at the meeting.

3.2 The total income of the Institute for the year amounted to **HK\$2,248,557**, total expenditure **HK\$2,112,767** and a surplus for the year of **HK\$135,790** with an accumulated surplus of **HK\$3,316,832** carried forward was noted.

3.3 There was no other matter arising from the Financial Report, the report was approved by a motion.

Proposer : Cr FUNG Kwok-keung, Conrad  
Seconder : Cr KO Chun-wa, Johnason  
No. in favour : 36  
No. against : 0

The Motion was passed unanimously.

## 4. To Elect the Officers and Members of Council Session 2021/22

4.1 The Chairman read out the nomination list for election to the General Council for the Council Session 2021/22.

4.2 A list of Council Members nominated by the out-going Council for election was put forward to the meeting for approval. There was no other nomination received.

4.3 The Chairman remarked that nominations for the Office of President, 3 Vice-Presidents, 2 Honorary Secretaries, Honorary Treasurer and 12 Ordinary Members met with the requirements of the Articles of Association.

4.4 The Chairman requested that a motion be proposed and seconded for a vote (by way of show of hands) en bloc to elect the office of President, three Vice-Presidents, two Honorary Secretaries, Honorary Treasurer and 12 Ordinary Members.

Proposer : Cr LEUNG Kim-fung, Simon  
Seconder : Cr CHAN Wai-lam, Math

No. in favour : 36  
No. against : 0

The Motion was passed unanimously.

For record, there were 75 proxies registered for their vote of confidence on the nominations. The number of proxies received by respective attended members in support of the election of GC 2021/22 was as follows:

Cr Tony ZA – 18  
Cr Conrad FUNG – 6  
Cr Terence MANG – 37  
Cr Dick LI – 7  
Cr Simon LEUNG – 7

**The Officers and Members elected for the Council Session 2021/22 were as follows: -**

President : Cr FUNG Kwok-keung, Conrad  
Immediate Past President : Cr ZA Wai-gin, Tony  
(ex-officio)  
Vice-President : Cr MANG Ka-wing, Terence  
Cr Dr LEE Fook-pui, Billy  
Cr LI Tak-hong, Dick  
Honorary Secretary : Cr LEUNG Kim-fung, Simon  
Cr LI Kwok-woon, Ricky  
Honorary Treasurer : Cr LO Wai-yeung, Perry  
Council Members : Cr CHAN Chi-man Cr LEUNG Yuen-sing, Derek  
Cr CHAN Wai-lam, Math Cr LO Kar-yin, Betty  
Cr CHUNG Yuk-ming, Chris Cr TANG Yu-chi, Alfred  
Cr KO Chun-wa, Johnason Cr WONG Ming-fai, Tomy  
Cr KWOK Ho-chuen, Kenneth Cr YEUNG Sin-kai, Eddie  
Cr LAM You-kwok, Nicky Cr YIU Chi-wai, Albert

4.5 Vote of thanks to Cr ZA Wai-gin, Tony President and Cr SHUM Hau-tak, Daniel Immediate Past President was proposed by Cr FUNG Kwok-keung, Conrad and seconded by Cr MANG Ka-wing, Terence.

**5 To Appoint the Auditor for 2021/22**

Messrs. Li, Tang, Chen & Co., retired but offered themselves for re-election. Appointment has been deferred so that the finalised quotation for remuneration, which was not tabled due to unexpected circumstances, can be considered. It was proposed and agreed to authorise the incoming General Council to endorse re-appointment should the proposed remuneration did not exceed a maximum of 10% increase from last years (HKD12,000), i.e., a ceiling of HKD13,200 for the 2021/22 fee.

Proposer : Cr FUNG Kwok-keung, Conrad  
Seconded : Cr LI Tak-hong, Dick

No. in favour : 36  
No. against : 0

The motion was passed unanimously.

\*Post meeting notes: Li, Tang, Chen & Co. offered annual remuneration at HKD13,200 (on 10 Dec 2021), which was accepted by GC as per considered and approved.

**6. To Transact Any Other Business.**

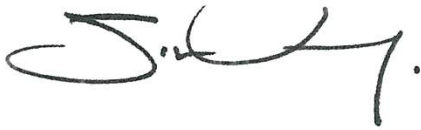
6.1 The Chairman congratulated and welcomed the new Officers and Members of the General Council and thanked everyone for attending the meeting and the support given.

6.2 Vote of thanks to Cr SHUM Hau-tak, Daniel Immediate Past President was proposed by Cr ZA Wai-gin, Tony and seconded by Cr MANG Ka-wing, Terence. The motion was supported unanimously.

There being no further business, the meeting was adjourned at 19:00 hours.

Recorded by:

Approved by:



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Cr LEUNG Kim-fung, Simon  
Honorary Secretary  
Hong Kong Institute of Construction Managers  
8 December 2021

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Cr FUNG Kwok-keung, Conrad  
President  
Hong Kong Institute of Construction Managers  
7 December 2022